

Idaho Horticulture Expo January 15-17, 2020 Exhibitor Information

Included are pages for:

- **Seminars, Meals and Show Badge Order Form**
(additional names can be added at any time)
- **Exhibitor Move-In/Move-Out Procedures**
- **Booth Shipping Information**
- **Recommended Hotels (separate attachment)**
- **Booth Furnishings (separate attachment)**
Idaho Tents and Events for tables, chairs, linens and electricity
sales@idahotents.com - order early for discount pricing.)

In mid-November you will receive:

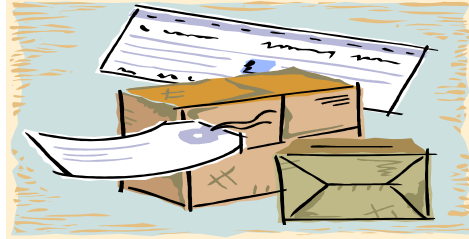
- **Company Product Listing -**
For our exhibitor brochure. Changes will be due back by
December 1st.
- **Customer Trade Show Admission tickets**
To email customers and invite them to come see you at the show.



*INLA phone 208-681-4769 www.inlagrow.org
email: abates@inlagrow.org*

Booth Shipping Information

Expo Dates
Jan. 15-17, 2020



Advance warehouse shipping (freight via common carrier, Fed Ex or UPS) must arrive [no earlier than January 6th and no later than January 10th, 2020](#) to:

Idaho Horticulture Expo
c/o Idaho Tents & Events
3900 W. Chinden Blvd.
Boise, ID 83714
Contact: Esta Bourgoin (208) 336-5486
sales@idahotents.com

Direct Expo shipping to:

Idaho Horticulture Expo
c/o Idaho Tents and Events
Boise Centre on the Grove
250 South 9th Street
Boise, ID 83702

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Exhibitors Move In/Move Out

Trade Expo hours:

Thursday, Jan. 16, 1:00 - 5:00
(reception following, 5:00 - 7:00)

Friday, Jan. 17, 11am - 2:00 pm



Move-In for Exhibitors:

Wednesday, Jan. 15, 8 am to 6 pm
Thursday, Jan. 16, 8 am to 12 noon

ALL Exhibits Must Be Completely Set Up by Noon on Thursday

When you arrive for move-in at the Convention Center on Wednesday, the left hand lane of traffic on 9th Street will be blocked for your convenience. The unloading facilities will only handle 3 vehicles at a time, so please do not leave your vehicle unattended longer than absolutely necessary. It is not permitted to use carts for move-in or move-out through the front lobby.

Move-Out for exhibitors:

Friday, Jan. 17, 2:00 pm - 6:00 pm

PLEASE DO NOT bring in packing boxes, tubs, etc. or begin removing your exhibit **before 2 pm on Friday!**

All exhibits must be completely removed from the trade show hall by 6:00 pm.



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The Idaho Horticulture Expo allows two (2) representatives free of charge per booth to attend seminars. If you have more than two (2) representatives that would like to attend seminars, an additional fee of \$70.00 per person will apply.

Additional Exhibitor Name Badges (Please print)

• **3rd Exhibitor Name** _____

check here if attending seminars

• **4th Exhibitor Name** _____

check here if attending seminars

• **5th Exhibitor Name** _____

check here if attending seminars

• **6th Exhibitor Name** _____

check here if attending seminars

• **7th Exhibitor Name** _____

check here if attending seminars

• **8th Exhibitor Name** _____

check here if attending seminars

Please make copy of this page for any additional names.



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